

University Council Technology Standing Committee

Minutes

June 21, 2013

3:00 pm

MEETING CALLED BY	Mary Hardin, Chair
TYPE OF MEETING	Monthly Meeting
FACILITATOR	Mary Hardin, Chair
NOTE TAKER	Gene Marchand
ATTENDEES	Members Present: Linda Barrett, Aimee DeChambeau, Gary Goldberg, Mary Hardin, Gene Marchand, Alvaro Rodriguez, Jim Sage, Anthony Serpette, Guest: Dr. Scott Randby Absent with notice: Chris Kuhn and Phyllis O'Connor Absent without notice: Stewart Moritz

Agenda topics

CALL TO ORDER

DISCUSSION	Mary Hardin called the meeting to order. The May 20, 2013 meeting minutes were approved with no changes. The minutes have been posted on the UC Sharepoint site.
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ELECTION OF VICE CHAIR

DISCUSSION	Aimee DeChambeau was nominated as Vice Chair by Jim Sage there were no additional nominations. Aimee has accepted the nomination as the Vice Chair for the UC IT Subcommittee
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INTRODUCTION OF GARY GOLDBERG

DISCUSSION	Gary Goldberg, Director of Dining Services, ended up on committee because he has multiple initiatives that Dining Services has implemented. Listed a couple of them. POS system, etc.
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CCTC

DISCUSSION	<p>Scott Randby gave an update from the CCTC meeting; Web conferencing review committee met on 06/21. Trying WebEx and Collaborate. Both options are viable and will be acceptable. Since there is little knowledge of budget, it was requested that Jim Sage will be invited to meeting of the CCTC meeting to discuss the options and budget related to project. One advantage to WebEx is that they own their own virtual network which improves performance.</p> <p>Jim Sage mentioned running into Dr. Calderon regarding the Web Conferencing committee. WebEx is 60K more a year. If user experience is significantly better then Jim will find the money to make this project happen as long as the faculty, staff and students have the best experience possible.</p>
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BYOD

DISCUSSION	<p>The committed has met several times. There were 4 MDM vendors invited for demonstrations. The committed then met and the top vendor was unanimously selected. This vendor had the top rated RFP, the top rated demonstration, and the lowest cost. Jim has not seen the Recommendation for our MDM vendor of choice. T</p>
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STUDENT SUBCOMMITTEES

DISCUSSION	<p>UC IT Subcommittee needs to re-evaluate the Student Sub committees. Jim Sage would like to meet with the CCTC and Students and potentially sit down with them and talk about current services. He stated that the students don't need to come from this committee. Mary and Jim will work on proposal for what needs to be accomplished with the student groups. Gene stated that when talking to Laura about committees, she mentioned that they didn't meet regularly. Anthony had an idea about Student Leader group. There was an idea of using OrgSync to talk about future technologies. Jim was thinking about using Twitter Hash tags to get the message to Jim. Possibly also meet with the officers of student organizations in the fall.</p>
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JIM'S BOARD REPORT

DISCUSSION	<p>Jim speaks at a very high level what projects are. The board's interest is currently in recruitment, and retention. They are very engaged in online services being offered.</p> <p>Quality Matter in Ohio has adopted these standards for Online Education. Best person to talk to regarding this would be Wendy Lampner and John Savery. Scott said that some faculty are opposed to the use of Quality Matter. Jim would like to understand the concerns with Quality Matters would like to do a one on one or a document on the relevant issues and the issues that have been discussed with John Savery.</p>
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IT CONSOLIDATIONS

DISCUSSION

Last meeting, Jim was working on a plan the President was going to deliver a directive to the Dean's that he wanted the consolidation. Dr. Proenza has asked Jim to write a directive that he will deliver to the Deans.

SUCCESSFUL U

DISCUSSION

Statistics are being collected and Álvaro wanted to know what implementations are coming is phase 2. Jim and IT will continue to collect the data and make sure this App does not turn into a marketing hype. Jim wants to make sure the students are going to use this app and that the app has measurable value. Jim will have usage statistics and what is coming in phase 2 in the next meeting. Alvaro believes that it is more of an events calendar. Jim stated that Successful U is more about developing life's skills. UA Mobile App is more of an informational portal. Jim thinks that eventually these two apps should be merged together into one App. Jim will find out what is in Phase 2 of both applications.

OBJECTIVES FOR COMMITTEE

DISCUSSION

Mary Hardin asked if everyone can access the UC SharePoint Site. Mary will work on getting Scott Randby access to SharePoint. Mary would like the committee to review the goals and possibly set new goals for this year. Jim stated that we need to make sure our goals align with the Universities Goals and Vision of recruiting and retention being pushed by the President and the Board of Trustees. Also we need to make sure we support the faculty.

MISCELLANEOUS

DISCUSSION

Scott would like someone to talk CCTC about the Adobe ELA Agreement and going forward. Faculty are concerned regarding the inability, under the current contract, to upgrade. It is not a problem today, but will become one in the future.

The question was asked about the Cost Per Copy Program. Part of the overhead, now that we have more people on the program shouldn't the cost per copy be dropping. Jim said that really should be an issue with the Finance Committee not IT Committee.

Exchange Mailbox Size:

500 MB Mailbox size is an issue. Jim and IT is working on a plan to move the Faculty and Staff Mail to the Cloud. Could be MS or Google. There were issues in the past around E. Discovery and Litigation hold and now each of the providers has the ability to track and gather email data requested. ITS is working on a plan to move in the direction of the cloud. Jim would like to setup a cross function work group to help make the decision to move the email to the cloud.

UC Meeting has been cancelled for July. Their next meeting is 3rd week of Aug. Mary believes we should meet the last week of July. She proposed we set a set day and time. Jim would like to pick a day and time rather than schedule an off day. The committee agreed that the Last Tuesday of the month @ 3pm for the coming year will be the set schedule. Mary will send out invites to all.

Aimee DeChambeau Project Management:

She had questions around how a request for an IT project gets into the system. What is the workflow?

Jim said Upper Management is working on IT Governance. It would have 3 committees, Research, Academic, and Academic Support Groups and they will send a recommendation to the Steering Committee. Steering committee will take their funding and allocate accordingly. Jim is working on a new governance process and toolset. The Project Requester would be the one going to Steering Committee to get funding not ITS.

Login Problems on Monday:

LDAP infrastructure and a server failed. IT made an assumption that the problem was with a database corruption. However, 6 hours into the issue this was found not to be the problem and it was that the DNS server caused the problem. In the future, Jim would like to develop a relationship with outside IT Support Providers with real deep knowledge and engagement to assist the University. Jim also stated that we need to move the Web to the Cloud. They are moving the IT status page off site.

The meeting adjourned at 4:13 pm.